

Convis Township Board Regular Meeting
Tuesday January 13, 2026, 7:00 PM
Convis Township Hall
19500 15 Mile Road, Marshall, MI 49068
Minutes

Call To Order: Supervisor Harvey called the meeting to order at 7:00 PM with the pledge to the flag.

Board Members present: Supervisor Ryan Harvey, Clerk Kim Collins, Treasurer Kristy Kipp, and Trustees Elyse Bibbings and Frank Irish

Absent/Excused: None

Agenda: Agenda accepted as presented.

Minutes: Motion made by Irish, seconded by Kipp to approve the minutes of the December 9, 2025, Regular Township Board meeting as presented. In favor: 5 Ayes. Opposed: None. Motion carried.

Sheriff Deputy Report: Deputy Madsen reported on activity for December 2025.

Public Comment: Calhoun County Commissioner Dan Strowbridge provided an update on activity at the county level.

State Representative Steve Frisbie reported on legislation, bills, and current projects at the state level.

Unfinished Business: None

New Business:

FY 2026 Convis Board Meeting and Township Office Holiday Schedule (Resolution 2026-01-01):

Motion made by Kipp, seconded by Irish to adopt Resolution 2026-01-01 FY 2026 Convis Board Meeting Schedule & Convis Township Office Holiday Schedule as presented. Roll call vote: Ayes: Bibbings, Collins, Harvey, Kipp, Irish. Nays: None. Motion carried.

Convis Township Poverty Exemption Application, Policy and Guidelines 2026 Tax Year (Resolution 2026-01-02): Motion by Kipp, seconded by Irish to adopt Resolution 2026-01-02 as presented with the recommended application, policy and guidelines included as part of the resolution. Roll call vote: Ayes: Collins, Harvey, Kipp, Irish, Bibbings. Nays: None. Motion carried.

Property Tax Assessment Protest by Letter – 2026 (Resolution 2026-01-03): Motion made by Collins, seconded by Kipp to adopt Resolution 2026-01-03 Property Tax Assessment Protest by Letter – 2026, to allow for Board of Review protests by mail if received no later than 5:00 PM on Tuesday March 10, 2026. Roll call vote: Ayes: Harvey, Kipp, Irish, Bibbings, Collins. Nays: None. Motion carried.

Budget Amendment 2026-01-04: Motion made by Irish, seconded by Bibbings to adopt Resolution 2026-01-04 Fiscal Year 2025-2026 Budget Amendment as presented. Roll call vote: Ayes: Kipp, Irish, Bibbings, Collins, Harvey. Nays: None. Motion carried.

MTA Board of Review Training: Motion made by Collins, seconded by Bibbings to approve paying registration fees and usual and customary expenses for any Board of Review member, alternate member, or Supervisor to participate in the in person or online training offered by MTA. Roll call vote: Ayes: Irish, Bibbings, Collins, Harvey, Kipp. Nays: None. Motion carried.

Calhoun County 2025 Parks Millage Allocation Report & 2026 Allocation Request: Motion made by Harvey, seconded by Irish to approve the Calhoun County Parks and Recreation Commission 2025 Parks Millage Allocation Report as presented. Roll call vote: Ayes: Bibbings, Collins, Harvey, Kipp, Irish. Nays: None. Motion carried.

Motion made by Collins, seconded by Bibbings to approve the Calhoun County Parks and Recreation Commission 2026 Allocation Request estimate of \$6,008.91 as presented. Roll call vote: Ayes: Collins, Harvey, Kipp, Irish, Bibbings. Nays: None. Motion carried.

Correspondence: None.

Treasurer's Report: Motion made by Collins, seconded by Bibbings to approve the treasurer's report as presented. Roll call vote: Ayes: Harvey, Kipp, Irish, Bibbings, Collins. Nays: None. Motion carried.

Pay Bills: Motion made by Harvey, seconded by Kipp to pay all bills as presented in the amount of \$60,195.15. Roll call vote: Ayes: Kipp, Irish, Bibbings, Collins, Harvey. Nays: None. Motion carried.

Committee/Township Representative Reports

Zoning Administrator: Kyle Mucha with McKenna has been working on the Invenergy BESS special land use application that involved a public hearing in December and will be addressed at the January Planning Commission meeting.

Bellevue Fire Control Board: Supervisor Harvey reported on the December meeting. The next regular meeting is scheduled for January 19, 2026.

Calhoun County Road Department: No additional report.

Custodian: No report.

Materials Management: Trustee Irish reported on the January 2026 meeting. The next meeting is scheduled for February 3, 2026.

Building/Park Committee: Treasurer Kipp reported the new map rails have been installed in the meeting room. The new electronic sign has been installed but does not yet have power installed.

Marshall Township Fire: Jeff Collins reported on the January 2026 meeting. The next regular meeting is scheduled for April 14, 2026.

Ambulance Authority: Margaret Harvey reported the December 2025 meeting was cancelled. The next meeting is scheduled for January 15, 2026.

Planning Commission: Trustee Bibbings noted next meeting is scheduled for January 26, 2026.

Board Member Comments: Treasurer Kipp noted the Calhoun County Treasurers Association will meet at the Convis Township Hall January 22, 2026 from 9:00 AM to 3:00 PM. Township officials are welcome to attend.

Final Public Comment: None

Adjournment: Supervisor Harvey adjourned the meeting at 7:36 PM.

Kimberly L. Collins
Convis Township Clerk

Approved as printed, at the February 10, 2026 regular meeting of the Convis Township Board of Trustees