

**Convis Township Board Regular Meeting  
Tuesday December 9, 2025, 7:00 PM  
Convis Township Hall  
19500 15 Mile Road, Marshall, MI 49068  
Minutes**

**Call To Order:** Supervisor Harvey called the meeting to order at 7:00 PM with the pledge to the flag.

**Board Members present:** Supervisor Ryan Harvey, Clerk Kim Collins, Treasurer Kristy Kipp, and Trustees Elyse Bibbings and Frank Irish

**Absent/Excused:** None.

**Agenda:** Agenda accepted as presented.

**Minutes:** Motion made by Kipp, seconded by Irish to approve the minutes of the November 11, 2025 Regular Township Board meeting as presented. In favor: 5 Ayes. Opposed: None. Motion carried.

**Sheriff Deputy Report:** Deputy Madsen reported on activity for November 2025.

**Public Comment:** None.

**Unfinished Business:** None.

**New Business:**

**Liberty Crossing BESS Special Land Use:** At a public hearing and special meeting held December 8, 2025, the Planning Commission voted to table until the next regular meeting January 26, 2026 to gather more information before making a recommendation to the Township Board.

**ZBA Reappointment – Jeff Collins, Tom Carr Alternate Term Ending 12-31-28:** Motion made by Kipp, seconded by Irish to reappoint Jeff Collins and Tom Carr as Alternate to the Zoning Board of Appeals for terms ending 12/31/2028. In favor: 5 Ayes. Opposed: None. Motion carried.

**Township Hall Sign Electrical Estimate:** Motion made by Irish, seconded by Bibbings to approve a bid from KEI Electrical for labor and material to install electrical service for the new sign in the amount of \$13,850.00. Roll call vote: Ayes: Bibbings, Collins, Harvey, Kipp, Irish. Nays: None. Motion carried.

**Budget Amendment 2025-12-01:** Motion made by Harvey, seconded by Kipp to adopt Resolution 2025-12-01 Fiscal Year 2025-2026 Budget Amendment as presented. Roll call vote: Ayes: Collins, Harvey, Kipp, Irish, Bibbings. Nays: None. Motion carried.

**Correspondence:** Treasurer Kipp reported the Calhoun County Treasurers Association will be holding their annual conference at the Convis Township Hall January 22, 2026 from 9:00 AM to 3:00 PM and the Convis Township Board of Trustees are invited to attend.

**Treasurer's Report:** Motion made by Harvey, seconded by Irish to approve the treasurer's report as presented. Roll call vote: Ayes: Harvey, Kipp, Irish, Bibbings, Collins. Nays: None. Motion carried.

**Pay Bills:** Clerk Collins noted additions to the bills, All-Tronics for \$156.00, Prein & Newhof for \$846.00, and Printers Source Plus for \$89.89. Motion made by Harvey, seconded by Kipp to pay all

bills as amended in the amount of \$34,750.64. Roll call vote: Ayes: Kipp, Irish, Bibbings, Collins, Harvey. Nays: None. Motion carried.

**Committee/Township Representative Reports**

**Zoning Administrator:** In addition to routine business, McKenna has been working on a site plan review for Turkeyville that was approved by the Planning Commission at their November meeting, and the Liberty Crossing BESS addressed at the public hearing December 8, 2025.

**Bellevue Fire Control Board:** Supervisor Harvey reported on the November meeting. The next meeting is scheduled for December 15, 2025.

**Calhoun County Road Department:** Supervisor Harvey continues to correspond with the Road Department on options for a section of road near Q Drive and 17 Mile Road that dead ends at I69. He has also informed the Road Department about the dangerous roadside trees reported by Mr. Boehmer at last month's township meeting.

**Custodian:** No report.

**Materials Management:** Trustee Irish reported the December meeting was cancelled. The next meeting is scheduled for January 6, 2026.

**Building/Park Committee:** Treasurer Kipp reported Valley City Sign is anticipating delivery of the new sign around December 19, 2025. New entry rugs are scheduled to be delivered Wednesday December 10. Supervisor Harvey suggested the building committee investigate upgrading the audio/visual options for the meeting room.

**Marshall Township Fire:** The next regular meeting is scheduled for January 13, 2026.

**Ambulance Authority:** Margaret Harvey reported on the November meeting. The December meeting has been cancelled. The next meeting is scheduled for January 15, 2026.

**Planning Commission:** Trustee Bibbings reported on the November meeting. The next meeting is scheduled for January 26, 2026.

**Board Member Comments:** None.

**Final Public Comment:** None.

**Adjournment:** Supervisor Harvey adjourned the meeting at 7:21 PM.

Kimberly L. Collins  
Convis Township Clerk

Approved as printed, at the January 13, 2026 regular meeting of the Convis Township Board of Trustees.