

**Convis Township Board Regular Meeting
Tuesday February 11, 2025, 7:00 PM
Convis Township Hall
19500 15 Mile Road, Marshall, MI 49068
Minutes**

Call To Order: Supervisor Harvey called the meeting to order at 7:00 PM with the pledge to the flag.

Board Members present: Supervisor Ryan Harvey, Clerk Kim Collins, Treasurer Kristy Kipp, and Trustees Elyse Bibbings and Frank Irish

Absent/Excused: None

Agenda: Agenda accepted as presented.

Minutes: Motion made by Kipp, seconded by Irish to approve the minutes of the January 14, 2025, Regular Township Board meeting as presented. In favor: 5 Ayes. Opposed: None. Motion carried.

Sheriff Deputy Report: Deputy Madsen reported on activity for January 2025.

Public Comment: Newly appointed Calhoun County Water Resources Commissioner Tommy Miller introduced himself and reported on recent activities relating to his office and duties.

Unfinished Business: None

New Business:

Planning Commission Schedule 2025-2026: Motion made by Collins, seconded by Bibbings to approve the Convis Township Planning Commission meeting schedule for FY 2025-2026 as presented. In favor: 5 Ayes. Opposed: None. Motion carried.

MTA Conference: Motion made by Collins, seconded by Kipp to approve paying registration fees and usual and customary expenses for any Board member, deputy or other township official to attend the annual educational conference and expo offered by MTA in Grand Rapids March 31 through April 3, 2025. Roll call vote: Ayes: Bibbings, Collins, Harvey, Kipp, Irish. Nays: None. Motion carried.

Audit June 23, 2025: Motion made by Kipp, seconded by Irish to approve scheduling the annual audit June 23, 2025 with Siegfried Crandall P.C. at a cost not to exceed \$8,500.00. Roll call vote: Ayes: Collins, Harvey, Kipp, Irish, Bibbings. Nays: None. Motion carried.

Correspondence: Consumers Energy notified the township they will be performing tree R.O.W. trimming along L Drive between 11 and 14 Mile Roads soon.

Treasurer Kipp presented a bid from New Craft Cabinetry for flooring removal and replacement in several areas of the township hall. It was agreed to pursue additional bids for consideration, if possible, before a decision is made.

Treasurer's Report: Motion made by Collins, seconded by Bibbings to approve the treasurer's report as presented. Roll call vote: Ayes: Harvey, Kipp, Irish, Bibbings, Collins. Nays: None. Motion carried.

Pay Bills: Clerk Collins noted 1 addition to the bills, \$150.00 to Willard Library for a library card. Motion made by Harvey, seconded by Kipp to pay all bills as amended in the amount of \$36,264.07. Roll call vote: Ayes: Kipp, Irish, Bibbings, Collins, Harvey. Nays: None. Motion carried.

Committee/Township Representative Reports

Zoning Administrator: Jen Bomba is anticipating a public hearing could be scheduled soon for the Planning Commission to conduct a site plan review for the landfill which encompasses a proposed change to parking and office space being added to the maintenance building.

Bellevue Fire Control Board: Supervisor Harvey reported on the January meeting. The next regular meeting is scheduled for February 17, 2025.

Calhoun County Road Department: Supervisor Harvey reported he will attend the Supervisors meeting with the Road Department on February 18, 2025. He also noted 2 of the 3 proposed township road projects for 2025 were awarded and will be scheduled for completion this year.

Custodian: No report.

Materials Management: Trustee Irish reported on the February meeting. The next meeting is scheduled for March 4, 2025.

Building/Park Committee: Treasurer Kipp will pursue a contractor to repair the drywall in the kitchen.

Marshall Township Fire: Clerk Collins noted a meeting should be scheduled soon to approve the fire department budget for the next year.

Ambulance Authority: Margaret Harvey reported on the January meeting. The next meeting is scheduled for February 20, 2025.

Planning Commission: Trustee Bibbings reported on the January meeting. The next meeting is scheduled for March 24, 2025, which may include a public hearing.

Board Member Comments: Supervisor Harvey noted the November 2025 regular board meeting may need to be rescheduled due to the meeting falling on Veterans Day. He offered a reminder of the Budget Workshop scheduled for February 19, 2025 at 3:00 PM. March Board of Review dates were announced.

Final Public Comment: None

Adjournment: Supervisor Harvey adjourned the meeting at 7:24 PM.

Kimberly L. Collins
Convis Township Clerk

Approved as printed, at the March 11, 2025 regular meeting of the Convis Township Board of Trustees.