

Convis Township Board Regular Meeting
Tuesday January 14, 2025, 7:00 PM
Convis Township Hall
19500 15 Mile Road, Marshall, MI 49068
Minutes

Call To Order: Supervisor Harvey called the meeting to order at 7:00 PM with the pledge to the flag.

Board Members present: Supervisor Ryan Harvey, Clerk Kim Collins, Treasurer Kristy Kipp, and Trustees Elyse Bibbings and Frank Irish

Absent/Excused: None

Agenda: Agenda accepted as presented.

Minutes: Motion made by Kipp, seconded by Irish to approve the minutes of the December 10, 2024, Regular Township Board meeting as presented. In favor: 5 Ayes. Opposed: None. Motion carried.

Sheriff Deputy Report: Deputy Madsen reported on activity for December 2024.

Public Comment: State Representative Steve Frisbie reported he has recently been sworn into office and is ready to begin work and spoke about newly introduced house bills related to tips and earned sick time.

Unfinished Business: None

New Business:

FY 2025 Convis Board Meeting and Township Office Holiday Schedule (Resolution 2025-01-01): Motion made by Kipp, seconded by Bibbings to adopt Resolution 2025-01-01 FY 2025 Convis Board Meeting Schedule & Convis Township Office Holiday Schedule as presented. Roll call vote: Ayes: Bibbings, Collins, Harvey, Kipp, Irish. Nays: None. Motion carried.

Convis Township Poverty Exemption Application, Policy and Guidelines 2025 Tax Year (Resolution 2025-01-02): Motion by Collins, seconded by Bibbings to adopt Resolution 2025-01-02 as presented with the recommended application, policy and guidelines included as part of the resolution. Roll call vote: Ayes: Collins, Harvey, Kipp, Irish, Bibbings. Nays: None. Motion carried.

Property Tax Assessment Protest by Letter – 2025 (Resolution 2025-01-03): Motion made by Irish, seconded by Kipp to adopt Resolution 2025-01-03 Property Tax Assessment Protest by Letter – 2025, to allow for Board of Review protests by mail if received no later than 5:00 PM on Tuesday March 11, 2025. Roll call vote: Ayes: Harvey, Kipp, Irish, Bibbings, Collins. Nays: None. Motion carried.

Calhoun County 2024 Parks Millage Allocation Report & 2025 Allocation Request: Motion made by Irish, seconded by Collins to approve the Calhoun County Parks and Recreation Commission 2024 Parks Millage Allocation Report and 2025 Allocation Request as presented, with Convis Township's 2025 millage allocation estimated at \$5,340.72. Roll call vote: Ayes: Kipp, Irish, Bibbings, Collins, Harvey. Nays: None. Motion carried.

Road Department-13 Mile Road Culvert Estimate: Motion made by Collins, seconded by Bibbings to approve an estimate of \$211,374.38 from Calhoun County Road Department for culvert replacement on 13 Mile Road, with Convis Township's portion being \$105,687.19 with an advance amount of \$26,421.80, and further approving Supervisor Ryan Harvey to sign the agreement on

behalf of the township. Roll call vote: Irish, Bibbings, Collins, Harvey, Kipp. Nays: None. Motion carried.

Correspondence: As required by their Conditional Use Permit, Centerline Gun Club notified the township in writing of their intent to conduct an additional shooting day on January 1, 2025.

Treasurer's Report: Motion made by Harvey, seconded by Bibbings to approve the treasurer's report as presented. Roll call vote: Ayes: Bibbings, Collins, Harvey, Kipp, Irish. Nays: None. Motion carried.

Pay Bills: Clerk Collins noted 2 additions to the bills, \$350.00 to Bauckham, Thall, Seeber, Kaufman & Koches, P.C., and \$26,421.80 advance amount to Calhoun County Road Department. Motion made by Harvey, seconded by Bibbings to pay all bills as amended in the amount of \$69,279.37. Roll call vote: Ayes: Collins, Harvey, Kipp, Irish, Bibbings. Nays: None. Motion carried.

Committee/Township Representative Reports

Zoning Administrator: Jen Bomba is investigating a building under construction where no permits have been issued.

Bellevue Fire Control Board: Supervisor Harvey reported on the December meeting. The next regular meeting is scheduled for January 20, 2025.

Calhoun County Road Department: No additional report.

Custodian: No report.

Materials Management: Trustee Irish reported the January meeting was cancelled. The next meeting is scheduled for February 3, 2025.

Building/Park Committee: Treasurer Kipp reported she met with a flooring company representative to get a quote for new flooring in the meeting room and other areas, when the quote has been received, they will call a meeting of the Building/Park Committee to review and make a recommendation to the township board.

Marshall Township Fire: Jeff Collins reported on the January meeting, and noted work on the new fire station is progressing. The next regular meeting is scheduled for April 8, 2025.

Ambulance Authority: Margaret Harvey reported the December meeting was cancelled. The next meeting is scheduled for January 16, 2025.

Planning Commission: Trustee Bibbings noted next meeting is scheduled for January 27, 2025.

Board Member Comments: Clerk Collins reported she is working with the website developer and progress is ongoing. The Board set the Budget Workshop meeting for Wednesday February 19, 2025 at 3:00 PM.

Final Public Comment: None

Adjournment: Supervisor Harvey adjourned the meeting at 7:34 PM.

Kimberly L. Collins
Convis Township Clerk

Approved as printed, at the February 11, 2025 regular meeting of the Convis Township Board of Trustees.