

**Convis Township Board Regular Meeting**  
**Tuesday January 9, 2024, 7:00 PM**  
**Convis Township Hall**  
**19500 15 Mile Road, Marshall, MI 49068**  
**Minutes**

**Call To Order:** Supervisor Harvey called the meeting to order at 7:00 PM with the pledge to the flag.

**Board Members present:** Supervisor Ryan Harvey, Clerk Kim Collins, Treasurer Kristy Kipp, and Trustees Elyse Bibbings and Frank Irish.

**Absent/Excused:** None

**Agenda:** Agenda accepted as presented.

**Minutes:** Motion made by Kipp, seconded by Irish to approve the minutes of the December 12, 2023, Regular Township Board meeting as presented. In favor: 5 Ayes. Opposed: None. Motion carried.

**Sheriff Deputy Report:** Deputy Williamson reported on activity for December 2023. The written report provided also included 2023 year-end totals for Convis Township.

**Public Comment:** Bellevue Community Fire Department Chief Jacob Jackson presented the 2023 Annual Report to the Board, including information and statistics on calls for service, list of personnel, training completed, special events conducted, grants awarded, 2023 awards, and newly implemented 40-hour station coverage overview and responsibilities.

**Unfinished Business:** None

**New Business:**

**FY 2024 Convis Board Meeting and Township Office Holiday Schedule (Resolution 2024-01-01):**

Motion made by Harvey, seconded by Bibbings to adopt Resolution 2024-01-01 FY 2024 Convis Board Meeting Schedule & Convis Township Office Holiday Schedule with date corrections. Roll call vote: Ayes: Bibbings, Collins, Harvey, Kipp, Irish. Nays: None. Motion carried.

**Convis Township Poverty Exemption Application, Policy and Guidelines 2024 Tax Year (Resolution 2024-01-02):** Motion by Collins, seconded by Kipp to adopt Resolution 2024-01-02 as presented with the recommended application, policy and guidelines included as part of the resolution. Roll call vote: Ayes: Collins, Harvey, Kipp, Irish, Bibbings. Nays: None. Motion carried.

**Property Tax Assessment Protest by Letter – 2024 (Resolution 2024-01-03):** Motion made by Kipp, seconded by Irish to adopt Resolution 2024-01-03 Property Tax Assessment Protest by Letter – 2024, to allow for Board of Review protests by mail if received no later than 5:00 PM on Tuesday March 12, 2024. Roll call vote: Ayes: Harvey, Kipp, Irish, Bibbings, Collins. Nays: None. Motion carried.

**Calhoun County 2023 Parks Millage Allocation Report & 2024 Allocation Request:** Motion made by Kipp, seconded by Collins to approve the Calhoun County Parks and Recreation Commission 2023 Parks Millage Allocation Report and 2024 Allocation Request as presented, with Convis Township's 2024 millage allocation estimated at \$5,269.88. Roll call vote: Ayes: Kipp, Irish, Bibbings, Collins, Harvey. Nays: None. Motion carried.

**Budget Resolution 2024-01-04:** Motion made by Kipp, seconded by Bibbings to adopt Resolution 2024-01-04 Fiscal Year 2023-2024 Budget Amendment as presented. Roll call vote: Ayes: Irish, Bibbings, Collins, Harvey, Kipp. Nays: None. Motion carried.

**Correspondence:** As required by their Conditional Use Permit, Centerline Gun Club notified the township in writing of their intent to conduct an additional shooting day on January 1, 2024.

**Treasurer's Report:** Motion made by Collins, seconded by Bibbings to approve the treasurer's report as presented. Roll call vote: Ayes: Bibbings, Collins, Harvey, Kipp, Irish. Nays: None. Motion carried.

**Pay Bills:** Clerk Collins noted one addition to the bills, \$594.57 to Calhoun Co. Consolidated Dispatch Authority. Motion made by Harvey, seconded by Bibbings to pay all bills as amended in the amount of \$42,962.56. Roll call vote: Ayes: Collins, Harvey, Kipp, Irish, Bibbings. Nays: None. Motion carried.

#### **Committee/Township Representative Reports**

**Zoning Administrator:** Carl Fowler provided a report on inspections for the month of December 2023.

**Bellevue Fire Control Board:** The next meeting is scheduled for January 15, 2024.

**Calhoun County Road Department:** Supervisor Harvey reported on an interim change in personnel due to John Midgely's retirement.

**Custodian:** Ron Petty reported 10 rentals for the month of December.

**Ambulance Authority:** The next meeting is scheduled for January 18, 2024.

**Building/Park Committee:** No report.

**Cemetery Committee:** No report.

**Marshall Township Fire:** Jeff Collins provided information from the meeting conducted earlier in the day. The next regular meeting is scheduled for April 9, 2024.

**Planning Commission:** The next regular meeting is scheduled for January 22, 2024, which includes a public hearing on proposed zoning text amendments for composting facilities.

**Board Member Comments:** A budget workshop meeting was scheduled for Tuesday February 20, 2024, at 5:00 PM.

**Final Public Comment:** None

**Adjournment:** Supervisor Harvey adjourned the meeting at 7:29 PM.

Kimberly L. Collins  
Convis Township Clerk

Approved as printed, at the February 13, 2024 regular meeting of the Convis Township Board of Trustees.