

Convis Township Board Regular Meeting
Wednesday August 9, 2023, 7:00 PM
Convis Township Hall
19500 15 Mile Road, Marshall, MI 49068
Minutes

Call To Order: Supervisor Harvey called the meeting to order at 7:00 PM with the pledge to the flag.

Board Members present: Supervisor Ryan Harvey, Clerk Kim Collins, Treasurer Kristy Kipp, and Trustee Elyse Bibbings.

Absent/Excused: None

Agenda: Motion by Harvey, seconded by Kipp to add 'Short Term Rental Ordinance Recommendation to Planning Commission' to New Business. In favor: 4 Ayes. Opposed: None. Motion carried.
Agenda accepted as amended.

Minutes: Motion made by Kipp, seconded by Bibbings to approve the minutes of the July 11, 2023, Regular Township Board meeting as presented. In favor: 4 Ayes. Opposed: None. Motion carried.

Sheriff Deputy Report: Deputy Williamson reported on activity for July 2023.

Public Comment: Joe Booton requested the Planning Commission consider a revision to the Zoning Ordinance to allow for short term rentals or Airbnb style accommodations.

Unfinished Business: None

New Business:

Cornwell's Camp Turkeyville Expansion – Special Land Use: Jennifer Bomba, Calhoun County Community Development Director, provided an overview of the Special Land Use Permit application, recommendations their office included in a staff report, and action taken by the Planning Commission following the July 24, 2023 Public Hearing. Motion made by Kipp, seconded by Harvey to approve the Special Land Use Permit request with the following conditions: it will be clearly stated this is to be considered a year-round operation, quiet hours will be in place between the hours of 10:00 pm and 6:00 am, the owners will provide documentation demonstrating adequate liability insurance, boundary signs will be installed at property lines and campsites will be clearly marked, any site plan amendments will reviewed by the Planning Commission, the interior parcel boundary line will be combined to encompass the entire parcel, and local health department and Michigan Department of EGLE permits will be reviewed and kept on file. Roll call vote: Ayes: Collins, Harvey, Kipp. Nays: None. Abstention: Bibbings. Motion carried.

Update Fee Schedule to Include Request for Planning Commission Special Meetings: Motion made by Kipp, seconded by Harvey to update the fee schedule to include a charge of \$300.00 for a special Planning Commission meeting request and raise the fee for Special Land Use Permit applications from \$300.00 to \$500.00. Roll call vote: Ayes: Collins, Harvey, Kipp, Bibbings. Nays: None. Motion carried.

Outdoor Message Center: Motion made by Harvey, seconded by Bibbings to approve up to \$2,200.00 to purchase a 2-sided large vertical message center from KirbyBuilt as presented. Roll call vote: Ayes: Harvey, Kipp, Bibbings, Collins. Nays: None. Motion carried.

Short Term Rentals: Motion made by Kipp, seconded by Bibbings to recommend the Planning Commission begin researching ordinance language that regulates short term rentals and could also

address squatting. Roll call vote: Ayes: Kipp, Bibbings, Collins, Harvey. Nays: None. Motion carried. It was agreed the township attorney should be contacted to see if they have any appropriate language that the Planning Commission could begin reviewing at their next regular meeting.

Correspondence: Supervisor Harvey had been contacted by a representative of a local veteran's organization that is looking for a location to conduct an awards presentation recognizing local veterans. It was agreed the township hall could be used for this purpose at no cost.

Treasurer's Report: Motion made by Harvey, seconded by Bibbings to approve the treasurer's report as presented. Roll call vote: Ayes: Bibbings, Collins, Harvey, Kipp. Nays: None. Motion carried.

Pay Bills: Clerk Collins noted additions to the bills, \$200.00 to Marshall District Library and \$1,059.00 for election inspector payroll. Motion made by Harvey, seconded by Kipp to pay all bills as amended in the amount of \$46,998.32 Roll call vote: Ayes: Bibbings, Collins, Harvey, Kipp. Nays: None. Motion carried.

Committee/Township Representative Reports

Zoning Administrator: Carl Fowler provided a report on inspections for the month of July 2023.

Bellevue Fire Control Board: Supervisor Harvey reported on the July special meeting where a contract agreement was reached with Bellevue Village. The next meeting is scheduled for August 21, 2023.

Calhoun County Road Department: Supervisor Harvey gave an update on local road work, with township road chip and seal projects expected to begin soon. There were a few areas discussed where roadside trimming needs to be done, where visibility is limited, or signage is obscured.

Custodian: Ron Petty reported 3 rentals for the month of June. Carpet cleaning was done.

Ambulance Authority: Margaret Harvey reported on the July meeting. There will be no August meeting due to the county fair. The next meeting is scheduled for September 21, 2023.

Building/Park Committee: All parts have been received for the Little Free Library and drop box; installation should be done soon.

Cemetery Committee: No report.

Marshall Township Fire: The next meeting is scheduled for October 10, 2023.

Planning Commission: Jeff Collins reported on the July 24, 2023 meeting where a public hearing was conducted for a Special Land Use Permit application from Cornwell's Camp Turkeyville for a proposed campground expansion. Election of officers also took place. The next meeting is scheduled for September 25, 2023.

Board Member Comments: Supervisor Harvey noted they are accepting letters of interest to fill the remainder of the term for the open Trustee position. Clerk Collins said a special election was conducted August 8 with an 8.7% voter turnout. There will be an election in November for Bellevue Schools millage.

Final Public Comment: None

Adjournment: Supervisor Harvey adjourned the meeting at 7:49 PM.

Kimberly L. Collins
Convis Township Clerk

Approved as printed, at the September 12, 2023 regular meeting of the Convis Township Board of Trustees.