

**Convis Township Board Regular Meeting
Tuesday January 10, 2023, 7:00 PM
Convis Township Hall
19500 15 Mile Road, Marshall, MI 49068
Minutes**

Call To Order: Supervisor Harvey called the meeting to order at 7:00 PM with the pledge to the flag.

Board Members present: Supervisor Ryan Harvey, Clerk Kim Collins, Treasurer Kristy Kipp, Trustee Elyse Bibbings and Trustee John Swartz.

Board Members absent/excused: None

Agenda: Agenda accepted as presented.

Minutes: Motion made by Kipp, seconded by Swartz to approve the minutes of the December 13, 2022, Regular Township Board meeting as presented. In favor: 5 Ayes. Opposed: None. Motion carried.

Sheriff Deputy Report: Deputy Williamson reported on activity for the month of December 2022.

Public Comment: None

Unfinished Business: None

New Business:

FY 2023 Convis Board Meeting and Township Office Holiday Schedule (Resolution 2023-01-01):

Motion made by Kipp, seconded by Bibbings to adopt Resolution 2023-01-01 FY 2023 Convis Board Meeting Schedule & Convis Township Office Holiday Schedule as presented. Roll call vote: Ayes: Bibbings, Collins, Harvey, Kipp, Swartz. Nays: None. Motion carried.

Convis Township Poverty Exemption Application, Policy and Guidelines 2023 Tax Year (Resolution 2023-01-02): Motion by Kipp, seconded by Collins to adopt Resolution 2023-01-02 as presented with the recommended application, policy and guidelines included as part of the resolution. Roll call vote: Ayes: Collins, Harvey, Kipp, Swartz, Bibbings. Nays: None. Motion carried.

Property Tax Assessment Protest by Letter – 2023 (Resolution 2023-01-03): Motion made by Collins, seconded by Kipp to adopt Resolution 2023-01-03 Property Tax Assessment Protest by Letter – 2023, to allow for Board of Review protests by mail if received no later than 5:00 PM on Tuesday March 14, 2023. Roll call vote: Ayes: Harvey, Kipp, Swartz, Bibbings, Collins. Nays: None. Motion carried.

Board of Review Training: Motion made by Collins, seconded by Bibbings to approve paying registration fees and usual and customary expenses for any Board of Review member, alternate member, or Supervisor to participate in the in person or online training offered by MTA. Roll call vote: Ayes: Kipp, Swartz, Bibbings, Collins, Harvey. Nays: None. Motion carried.

Calhoun County 2022 Parks Millage Allocation Report & 2023 Allocation Request: Motion made by Harvey, seconded by Kipp to approve the Calhoun County Parks and Recreation Commission 2022 Parks Millage Allocation Report and 2023 Allocation Request as presented, with Convis Township's 2023 millage allocation estimated at \$4,853.05. Roll call vote: Ayes: Swartz, Bibbings, Collins, Harvey, Kipp. Nays: None. Motion carried.

Budget Resolution 2023-01-04: Motion made by Harvey, seconded by Swartz to adopt Resolution 2023-01-04 Fiscal Year 2022-2023 Budget Amendment as presented. Roll call vote: Ayes: Bibbings, Collins, Harvey, Kipp, Swartz. Nays: None. Motion carried.

Cash Rent Agreement – Land Lease Bids: Opening and Acceptance: Following publication, Supervisor Harvey received 2 sealed bids for cash land rent, for a 3-year lease period for 15 acres owned by the township located south of the hall. Bids were received from Ridge View Dairy for \$100.00 per acre, and from Danny Sommers for \$135.00 per acre. Motion made by Collins, seconded by Harvey to approve a bid from Danny Sommers as submitted in the amount of \$135.00 per acre totaling \$2,025.00 per year. Roll call vote: Ayes: Collins, Harvey, Kipp, Swartz, Bibbings. Nays: None. Motion carried.

Correspondence: Supervisor Harvey received correspondence from Calhoun County Board of Commissioners regarding a proposed ORV ordinance. The proposed ordinance and details on the upcoming public hearing are available for review at the township office. Marshall Township sent notification of recent adoption of a new township Master Plan. Wolverine Power Systems sent notice of an upcoming rate increase for annual service fees. Supervisor Harvey announced the Convis Township budget workshop will be held February 22, 2023 at 3:00 pm at the township hall.

Treasurer's Report: Motion made by Harvey, seconded by Swartz to approve the treasurer's report as presented. Roll call vote: Ayes: Harvey, Kipp, Swartz, Bibbings, Collins. Nays: None. Motion carried.

Pay Bills: Motion made by Harvey, seconded by Bibbings to pay all bills as presented in the amount of \$62,252.00. Roll call vote: Ayes: Kipp, Swartz, Bibbings, Collins, Harvey. Nays: None. Motion carried.

Committee/Township Representative Reports

Zoning Administrator: No report.

Bellevue Fire Control Board: Supervisor Harvey provided details from the December 2022 meeting. The next meeting is scheduled for January 16, 2023.

Calhoun County Road Department: Supervisor Harvey attended a Township Supervisors meeting with the road department December 19, 2022, and shared details from that meeting.

Custodian: Ron Petty reported 7 hall rentals in December. He provided updates on work recently performed in the building.

Ambulance Authority: There was no meeting in December. The next meeting is scheduled for January 19, 2023.

Building/Park Committee: No report.

Cemetery Committee: Treasurer Kipp reported on the December 2022 meeting.

Marshall Township Fire: The regular meeting scheduled for January 10, 2023 was postponed until January 17, 2023.

Planning Commission: The next meeting is scheduled for January 23, 2023.

Board Member Comments: Supervisor Harvey noted March Board of Review dates will be scheduled soon and should be announced at the February meeting. Clerk Collins noted the office will be closed January 16, 2023 for Martin Luther King Jr. Day.

Final Public Comment: None

Adjournment: Supervisor Harvey adjourned the meeting at 7:37 PM.

Kimberly L. Collins
Convis Township Clerk

Approved as printed, at the February 14, 2023 regular meeting of the Convis Township Board of Trustees.