

**Convis Township Board Regular Meeting  
Tuesday June 14, 2022, 7:00 PM  
Convis Township Hall  
19500 15 Mile Road, Marshall, MI 49068  
Minutes**

**Call To Order:** Supervisor Harvey called the meeting to order at 7:00 PM with the pledge to the flag.

**Board Members present:** Supervisor Ryan Harvey, Clerk Kim Collins, Treasurer Kristy Kipp, Trustee Elyse Bibbings and Trustee John Swartz.

**Agenda:** '911 Millage Presentation' removed from New Business. Agenda accepted as amended.

**Minutes:** Motion made by Kipp, seconded by Swartz to approve the minutes of the May 10, 2022, Regular Township Board meeting as presented. In favor: 5 Ayes. Opposed: None. Motion carried.

**Sheriff Deputy Report:** Deputy Diepenhorst reported on activity for May 2022. She announced she has accepted a detective's position, and Deputy Jack Williamson will be taking over as deputy assigned to Convis Township effective July 15, 2022.

**Public Comment:** None

**Unfinished Business:** None

**New Business:**

**Tax Rate Request – L4029:** Motion made by Kipp, seconded by Collins to approve the 2022 Tax Rate Request, reflecting a township tax levy amount of (0) zero. Roll call vote: Ayes: Bibbings, Collins, Harvey, Kipp, Swartz. Nays: None. Motion carried.

**Re-Appointment for Planning Commission Members:** Motion made by Harvey, seconded by Bibbings to re-appoint Julie Richards and Larry Woods to the Planning Commission for terms ending 6/30/2025. In favor: 5 Ayes. Opposed: None. Motion carried.

**Local Road Agreement Update – P Drive North:** Motion made by Harvey, seconded by Kipp to approve the revised Calhoun County Road Department local road agreement for P Drive North between 13 and 14 Mile Roads as presented, with a new township 50% match amount of \$123,636.07 and township advance amount of \$30,909.02. Roll call vote: Ayes: Collins, Harvey, Kipp, Swartz, Bibbings. Nays: None. Motion carried.

**Lawn Service Replacement Contract:** Due to serious personal injury the Higley's Tree Service owner and employee sustained in a vehicle accident, the company will be unable to fulfill their lawn care contract at this time. Motion made by Swartz, seconded by Kipp to approve the lawn care bid submitted by New Horizon Property Management in the amount of \$22,412.00 as presented. Roll call vote: Ayes: Harvey, Kipp, Swartz, Bibbings, Collins. Nays: None. Motion carried.

**Correspondence:** None

**Treasurer's Report:** Motion made by Collins, seconded by Bibbings to approve the treasurer's report as presented. Roll call vote: Ayes: Kipp, Swartz, Bibbings, Collins, Harvey. Nays: None. Motion carried.

**Pay Bills:** Clerk Collins noted an addition to the bills of \$5,303.13 for additional township advance amount for road work. Motion made by Kipp, seconded by Bibbings to pay all bills as amended in the amount of \$71,332.98. Roll call vote: Ayes: Swartz, Bibbings, Collins, Harvey, Kipp. Nays: None. Motion carried.

**Committee/Township Representative Reports**

**Zoning Administrator:** Nothing to report.

**Bellevue Fire Control Board:** The next meeting is scheduled for June 20, 2022.

**Calhoun County Road Department:** No additional report.

**Custodian:** Ron Petty was not in attendance. It was noted the carpets were recently cleaned.

**Ambulance Authority:** Margaret Harvey reported on the May meeting. The next meeting is scheduled for June 16, 2022.

**Building/Park Committee:** Treasurer Kipp noted the trash can, benches, and light pole have been delivered. She recently planted flowers in the urns at the township hall and both cemeteries.

**Cemetery Committee:** No additional report.

**Marshall Township Fire:** Jeff Collins reported the transition between outgoing and incoming chief is going well. The next meeting is scheduled for July 12, 2022. A retirement party is being planned for Chief Steve Riggs, with a tentative date of July 9, 2022.

**Planning Commission:** The May meeting was cancelled due to lack of business. The next regular meeting is scheduled for July 25, 2022.

**Board Member Comments:** Clerk Collins provided an update on election activity. A public accuracy test is scheduled for July 11, 2022 at 3:00 PM.

Treasurer Kipp noted the annual audit is scheduled for June 27, 2022.

**Final Public Comment:** Jeff Collins offered to mow if the new service is unable to get it worked in to their schedule right away.

**Adjournment:** Supervisor Harvey adjourned the meeting at 7:33 PM.

Kimberly L. Collins  
Convis Township Clerk

Approved as printed, at the July 12, 2022 regular meeting of the Convis Township Board of Trustees