

Convis Township Board Regular Meeting
Tuesday March 8, 2022, 7:00 PM
Convis Township Hall
19500 15 Mile Road, Marshall, MI 49068
Minutes

Call To Order: Supervisor Harvey called the meeting to order at 7:00 PM with the pledge to the flag.

Board Members present: Supervisor Ryan Harvey, Clerk Kim Collins, Treasurer Kristy Kipp, Trustee Elyse Bibbings and Trustee John Swartz.

Agenda: Agenda accepted as presented.

Minutes: Motion made by Kipp, seconded by Bibbings to approve the minutes of the February 8, 2022, Regular Township Board meeting as presented. In favor: 5 Ayes. Opposed: None. Motion carried.
Motion made by Kipp, seconded by Bibbings to approve the minutes of the February 23, 2022, Budget Workshop as presented. In favor: 5 Ayes. Opposed: None. Motion carried.

Sheriff Deputy Report: Deputy Diepenhorst reported on activity for February 2022.

Public Comment: None

Public Hearing on FY 2022-2023 Budget: The regular meeting was recessed, and the Public Hearing on the FY 2022-2023 Budget was convened at 7:03 PM. Supervisor Harvey opened the Public Hearing with an invitation for public comment on the proposed budget. Hearing no questions or comments from the public in attendance, the Public Hearing portion of the meeting was closed at 7:03 PM. Supervisor Harvey reconvened the regular meeting at 7:04 PM.

Adoption of FY 2022-2023 Budget: Motion made by Kipp, seconded by Bibbings to adopt the Convis Township FY 2022-2023 Budget as presented. Roll call vote: Ayes: Bibbings, Collins, Harvey, Kipp, Swartz. Nays: None. Motion carried.

Convis Township General Appropriations Act 2022: Motion made by Kipp, seconded by Bibbings to adopt the Convis Township General Appropriations Act 2022 as presented. Roll call vote: Ayes: Collins, Harvey, Kipp, Swartz, Bibbings. Nays: None. Motion carried.

Unfinished Business: None

New Business:

Resolution 2022-03-01 Supervisor Salary: Motion made by Kipp, seconded by Collins to adopt Resolution 2022-03-01, Resolution to Establish Township Officers Salary, FY 2022 (Supervisor) as presented, with a salary amount of \$21,815.40. Roll call vote: Ayes: Kipp, Swartz, Bibbings, Collins, Harvey. Nays: None. Motion carried.

Resolution 2022-03-02 Clerk Salary: Motion made by Harvey, seconded by Kipp to adopt Resolution 2022-03-02, Resolution to Establish Township Officers Salary, FY 2022 (Clerk) as presented, with a salary amount of \$28,784.92. Roll call vote: Ayes: Swartz, Bibbings, Collins, Harvey, Kipp. Nays: None. Motion carried.

Resolution 2022-03-03 Treasurer Salary: Motion made by Collins, seconded by Bibbings to adopt Resolution 2022-03-03, Resolution to Establish Township Officers Salary, FY 2022 (Treasurer) as presented, with a salary amount of \$30,292.37. Roll call vote: Ayes: Bibbings, Collins, Harvey, Kipp, Swartz. Nays: None. Motion carried.

Wage Committee Recommendations: Motion made by Harvey, seconded by Bibbings to approve the Wage Committee recommendation as presented, adding a cost-of-living adjustment of 5.9% to the salary

of Assessor, Ass't. Assessor, Dep. Clerk, Dep. Treasurer, Dep. Supervisor, and Cemetery Sexton. Roll call vote: Ayes: Collins, Harvey, Kipp, Swartz, Bibbings. Nays: None. Motion carried.

Planning Commission Schedule 2022-2023: Motion made by Collins, seconded by Kipp to approve the Convis Township Planning Commission 2022-2023 meeting schedule as presented. In favor: 5 Ayes. Opposed: None. Motion carried.

Resolution 2022-03-04 Budget Amendment: Motion made by Kipp, seconded by Harvey to adopt Resolution 2022-03-04 Fiscal Year 2021-2022 Budget Amendment as presented. Roll call vote: Ayes: Harvey, Kipp, Swartz, Bibbings, Collins. Nays: None. Motion carried.

Calhoun County Road Department Local Road Agreements: Motion made by Collins, seconded by Bibbings to approve 5 Convis Township local road maintenance agreements as presented, with the Convis Township match amounts totaling \$125,054.62. Roll call vote: Ayes: Kipp, Swartz, Bibbings, Collins, Harvey. Nays: None. Motion carried.

Correspondence: Supervisor Harvey shared notification from township attorney John Macfarlane announcing his retirement effective June 1, 2022. The office received notification that 7th Day Adventist representatives plan to make door to door visits in the township between June 5 and August 10, 2022. Local law enforcement has been notified.

Treasurer's Report: Motion made by Harvey, seconded by Bibbings to approve the treasurer's report as presented. Roll call vote: Ayes: Swartz, Bibbings, Collins, Harvey, Kipp. Nays: None. Motion carried.

Pay Bills: Motion made by Kipp, seconded by Harvey to pay all bills in the amount of \$22,070.43. Roll call vote: Ayes: Bibbings, Collins, Harvey, Kipp, Swartz. Nays: None. Motion carried.

Committee/Township Representative Reports

Zoning Administrator: Discussion is underway between the township attorney and township representatives to prepare an agreement with Invenergy for permits and inspections. A Zoning Board of Appeals hearing was held March 7, which was disapproved.

Bellevue Fire Control Board: Supervisor Harvey reported on the February meeting. The next meeting is scheduled for March 21, 2022.

Calhoun County Road Department: Supervisor Harvey has been in contact with the department regarding frost heaving on 13 Mile Road causing uneven road surface on both sides of a culvert.

Custodian: Ron Petty reported 6 rental days for the month of February.

Ambulance Authority: The February meeting was cancelled. The next meeting is scheduled for March 17, 2022.

Building/Park Committee: No report

Cemetery Committee: A meeting is scheduled for March 21, 2022.

Marshall Township Fire: The next meeting is scheduled for April 12, 2022.

Planning Commission: The next meeting is scheduled for March 28, 2022.

Board Member Comments: Supervisor Harvey announced dates and times for March Board of Review. He reported the dispatch authority plans to add a millage proposal to the August ballot.

Final Public Comment: None

Adjournment: Supervisor Harvey adjourned the meeting at 7:28 PM.

Kimberly L. Collins
Convis Township Clerk

Approved as printed, at the March 8, 2022 regular meeting of the Convis Township Board of Trustees